

## SHARDLOW & GREAT WILNE PARISH COUNCIL

### MINUTES of the ORDINARY PARISH COUNCIL MEETING held at 7.30pm on WEDNESDAY 28<sup>th</sup> February 2018 at Shardlow Village Hall.

**Present:** Cllrs Hawksworth (Chair), Mitchell, Stenner and Leggett.

**In Attendance:** DCllr/ CCllr Neil Atkin, 1 resident and J Irons (clerk).

#### Part 1 - NON-EXEMPT ITEMS

**187/17:** Cllrs agreed to Cllr Hawksworth sitting as chair for the evening.

#### **188/17: District & County Councillors' reports.**

**District Councillor report - Peter Watson.**

In his absence DCllr Watson sent the clerk a report which was circulated prior to the meeting:

*I apologise for not being able to attend this evening's meeting, because I'm am required to attend as the District Council's representative the Donington Park Race Track, biannual, Liaison Group Meeting. I do take this opportunity of reporting that;*

- *The Airport will, as you are already aware, be consulting on noise issues this year at which time you will have the opportunity to present your opinions. Weston on Trent & Melbourne are the two South Derbyshire Parishes most affected by noise so they will probably become the lead Parishes in the consultation process.*

- *I have requested a Planning Committee decision for 27 The Wharf.*

- *This year there will be a Community Grants scheme with a total sum of £ 250,000 available throughout the District. A maximum grant of £ 25,000 per scheme will be available with full details being circulated by Ian Hey in the near Future.*

- *The Lady in Grey enforcement process is continuing. However recently the owner of the Property & Land together with his professional team of 3 advisors had a meeting with our Planners to discuss ideas which may be acceptable. I'd like to hope that this in an indication, at long last, of some commitment on his behalf to redevelop and improve the site*

- *I have not reported on the Council Tax for 2018 /19 as District Councillor Neil Atkin will provide that information in his presentation as your County Councillor. I do take the opportunity of recording District Councils increase is the same percentage as year with no reduction in service in fact the Community Grants scheme is an addition.*

- *To spread the Parish Council Meeting attendance by one of your three District Councillors it would be hoped that an opportunity for your Local Resident District Councillor, Hilary Coyle, to again attend as a Parish Councillor your monthly meetings.*

*If there are issues you may wish to seek advice or help please do not hesitate to contact me.*

*Peter Watson 28 Feb 2018*

Members asked the clerk to send details of the Community Grants scheme to the village hall committee; in addition Cllr Leggett will raise it at their next meeting.

**County Councillor report - Neil Atkin**

**Week Commencing: 28th February 2018.**

There is a possibility that I shall be arriving late this evening as I have a presentation on Homelessness at the District Council Offices commencing from 6pm. Please find my report in advance for the meeting tonight.

#### **Derbyshire County Council Budget**

Plans to achieve a balance budget for the year have been agreed at a meeting of all members of the Council. Full Council met on Wednesday 7<sup>th</sup> February 2018 and agreed to set the annual budget for 2018 /19 at £503.2m and generate an additional £15m by raising our portion of the Council Tax by 4.99%.

#### **In summary**

- Setting the budget for 2018/19 at £503.2m (excluding schools)

- Raising the Council Tax 4.99%
- (included in the rise) a 2% adult social care precept to generate £5.9m
- (included in the rise) 1% to support vital services under pressure, to be targeted towards children's services, generating £3m
- A savings target £12m for 2018/19
- The council Tax rise is an increase of £47.03 a year or 90p a week for an average band B property
- The extra 2% for adult social care, called the Adult Social Care Precept, is to be spent on areas including services to help older & vulnerable people live safely and well, supporting hospital discharges and Community & Voluntary groups.

You can find the full financial budget report on the website.

### **Fire Authority Budget report**

The Derbyshire Fire & Rescue Authority met today 915<sup>th</sup> February to discuss & approve the budget for 2018/19

The recommendation approved a net budget requirement of £37.7m for 2018/19

A precept increase of 2.98%

The Council Tax base for South Derbyshire 32,467.00 properties

Total amount due in Council Tax £2,448,583

#### Council Tax Bands

Band	Council Tax 2017/18 £	Council Tax 2018/19 £
A	48.39	49.82
B	56.49	58.13
C	64.52	66.43
D	72.58	74.74
E	88.71	91.34
F	104.84	107.95
G	120.97	124.56
H	145.16	149.48

**Derbyshire Police & Crime Commissioner Budget Proposals** The Derbyshire Police and crime Commissioner confirmed their precept on 5<sup>th</sup> February 2018 showing an increase of 6.64% requiring a total of £6,253,144. This results in a band D Council Tax of £192.60 an increase of £12 per Council Tax payer

**South Derbyshire District Council** On Monday 26<sup>th</sup> February South Derbyshire District Council approved their portion of the Council Tax showing an increase of 1.95%

- Parish Council Precepts for 2018/19 total £772,513
- The Districts Council Tax base was set at 32,467
- The Council Tax base for Shardlow & Great Wilne is currently showing 413 for 2018/19

Parish	Precept 2018/19	Tax Base
Aston on Trent	£33,385	717
Barrow on Trent	£10,994	239
Elvaston	££10,620	895
Shardlow & Great Wilne	£13,670	413
Stenson	£3,000	1,479
Weston on Trent	£13,500	483

- The Councils estimated gross expenditure for 2018/19 including the Housing Revenue Account and Parish Precepts totals £46,052,623
- The Councils estimated income for 2018/19 includes all fees and charges together with housing rents, specific government grants, contributions from reserves and declared surpluses on the collection fund total is £40,111,039

### **The Political Composition of the Council**

The Council announced on Monday night changes to the political composition which is now as follows:

Conservative group 23, Labour group 12, Independent / Non-grouped member 1. Elected member Ray Tipping for Swadlincote ward formally representing the Conservative group has now decided to become an independent member

### **Future Area Forum meetings in South Derbyshire**

It was discussed and proposed to change the current system of Area meetings and merge the Safer Neighbourhood and Melbourne Area Forum into one single meeting

- The agenda setting of a new forum would need to be proactive in order to attract members of the community and the branding of the meetings as part of a communication plan to promote the meetings would be important.
- The meeting would also include an opportunity for a presentation or an open discussion about a pre-determined local issue which could provide for the identification of priorities and an action plan.
- The presentation / open discussion item will be included on the agenda and decided by the previous meeting or by the Chair, SDDC Officers or Community and Voluntary sector should the previous meeting not identify anything.
- The current Safer Neighbourhood grant scheme would be amended to help support these identified priorities and could be used for both community development and community safety. The current scheme has not fully allocated its last two annual budgets.

A suggested Agenda template is as follows:      Melbourne Area Forum - Potential Agenda - 7.00pm – 8.30pm

1. Open meeting (introductions and apologies, declarations of interest, chairs announcements, to receive the minutes of the last meeting)
2. Safer Neighbourhood report (Police 7 SSDP) 7 Police questions
3. Local authority Public questions
4. Communities update & Neighbourhood grants
5. Local authority issues
6. Open discussion / presentation on a local / community issue
7. Summary on agreed priorities / actions
8. Date of next meeting & close

**Elvaston Castle**      I have been asked by the cabinet member to approach the Chairman of Elvaston Castle Gardens Trust Peter Robinson to discuss my potential appointment onto the sub committees as the Cabinet member Tony King has a conflict of interest, Tony will stay on the main body of Trustees

**Highway Hub projects**      Earlier this year I requested through Parish Council's in Aston Division any capital projects they would like to see included in the budget. Members have been invited to a meeting in early March to

discuss the proposals. The recent Council budget highlighted facts covering the Highways expenditure over the past year under the previous administration found that the expenditure far exceeded the forecast by some £1million during 2016/17 year

Maintenance costs will inevitably rise year on year for projects and we are currently reviewing the Highways budget and keeping a tight leash on all matters relating to any future work. In this case some temporary work will be done to manage urgent pothole repairs, returning later to complete the work in full. The LED lights replacement programme will continue with the now added repairs team to replace blown LED bulbs and lighting. I anticipate that some small projects requested will be included in the forthcoming work programme depending on which funding stream they are allocated to, however, major costly road schemes will have to wait a little longer.

**Ongoing case work** I believe that I am up to date with ongoing issues in Shardlow area which are in the process of being dealt with or completed to your satisfaction.

In addition, Cllr Atkin announced that the next Elvaston Quarry Liaison meeting will be held on 17<sup>th</sup> April at Shardlow village hall. A resident had complained of speeding cars through the village; Highways has investigated and will revert to Cllr Atkin who in turn will reply to the resident and possibly arrange a site visit. Cllr Stenner raised the issue of fibre broadband being available at the east end of the village but not at the west where houses are connected to the PO exchange but not the green box. Cllr Atkin replied to say a recent meeting held at county hall was attended by a resident and a councillor of Elvaston; this discussion did not however include Shardlow. Further developments re ongoing and so this should be addressed soon.

Cllr Atkin has asked Gill Millward at DCC once again for a site visit at the Greenway; we await the response. Cllr Mitchell asked how the 2% increase in the council tax to fund social care will be targeted; Cllr Atkin replied saying more information will be forthcoming but DCC has asked the NHS about releasing patients from hospital in order to increase the availability of bed places. Clerk to remind Cllr Atkin that a site visit on footpath 1 with SDDC's environment officer is urgently needed; it is very untidy and in poor repair. Clerk thought a letter from Cllr Atkin to the petrol station's head office may benefit.

**189/17: REPRESENTATIONS FROM THE PUBLIC.** The resident raised a matter regarding an application he had submitted last June (9/2017/0562). This application was granted with certain conditions, one being the successful relocation of the bus stop immediately outside the property. Highways have now proposed that this stop be moved further down London Road towards the existing stop at Glenn Way. However the resident prefers it to be relocated at the business park in the other direction. Members thanked the resident for his attendance and representation.

**190/17: APOLOGIES FOR ABSENCE:**

Cllrs Bowles (holiday), Clifton (holiday), Shearing (travel disruption) and DCllr Peter Watson (race track meeting). Members approved the reasons for absence.

**191/17:** Co-option of resident(s) to the council. None

**192/17: POLICE REPORT.** The clerk reported that 10 minor incidents had been logged on the police website for December. Details are available on the Police website at <https://www.police.uk/derbyshire/SS03/crime>

**193/17: DECLARATIONS OF INTEREST:** None

**194/17: APPROVAL OF MINUTES:** Minutes of the Parish Council Meeting held on 24<sup>th</sup> January 2018 were **agreed** (pp Cllr Mitchell, seconded Cllr Stenner) after which they were signed by the chairman.

### 195/17: ACTIONS ARISING FROM PUBLIC PARTICIPATION:

Members object to the bus stop being moved further towards Glenn Way; clerk to inform both Highways and the resident. In addition, clerk to furnish Highways with council's objection to the original application last June and to complain that neither council nor residents were consulted over the proposal to re-site the bus stop.

### 196/17: CHAIRMAN'S REPORT:

In his absence the chairman sent the clerk a report which was circulated prior to the meeting: 'I've noticed the foot path between the church and the foot path is extremely overgrown and needs clearing of the overgrowth that come out of the hedge bottom. The Derbyshire county Council have done a piece between the top of the straight and Derby Road where hardly anybody walks. Councillor Leggett and I attended a councillors training meeting and I would recommend it to all councillors old and new but I will let councillor Leggett explain more. Once again looking at the agenda the standing orders have been taken off, these are the rules on how the council is run and after being at the councillor training we were all told we have to run the council by the standing orders rules'.

### 197/17: CLERK'S REPORT.

1. A tenant at Long Row allotments wishes to move her greenhouse from her home to the plot. Members first wish to know the dimensions of the greenhouse; clerk to ask the tenant.
2. Sawley Marina wishes to place event posters (for events held at the marina) on our notice boards. **Resolved:** agreed
3. The lengthsman reported a broken drain cover on Aston Lane which the clerk subsequently reported to Highways who are already aware of this defect and a job has been raised for repair.
4. Clerk told SDDC of Cllr Shearing's change in his Register of Interests having sold his house at the Maltings.
5. The contractor will clean the war memorial in 6 weeks.
6. The churchwarden has asked on behalf of the Shardlow Parochial Church Council for a donation towards the upkeep of the churchyard. Members **agreed** to donate £100. He also asked for funding towards the costs associated with the Christmas lights on the beacon for 2017-18 but did not attach an invoice for the electricity to his email. Clerk to request this and prepare for payment in the next meeting (uncontentious as it is based on last year's amount). Mr Kempton also wrote '*The church will light the beacon on 11th November for the centenary celebrations of the end of the First World War and said 'I hope the Parish Council will be able to support the celebrations by providing a donation towards refreshments for that occasion'.* Members **agreed** that this should be included in a general discussion as per minute 199/17 (2) below.
7. Allotment issues. SDDC confirmed that it will maintain the Wilne Lane allotment rent charge as per last year i.e. £26 per plot. Clerk has checked the hedge trimming at both Wilne Lane and Long Row site which appear to be satisfactory. The new fencing installed at the Long Row plots should deter walkers using these gaps as a route.
8. Update on the GENERAL DATA PROTECTION REGULATIONS: none at present.
9. Clerk to invite the school, church, Evergreens, VHC and Heritage Centre to the APM in April.

### 198/17: PLANNING MATTERS:

#### Applications

- 9/2018/0066 - THE ERECTION OF TWO STOREY FRONT AND SIDE EXTENSIONS AND AN ATTACHED SINGLE GARAGE AT 14 GLENN WAY. **Resolved:** no objection although vehicles, skips and lorries should be kept within the curtilage of the property, especially as the road is very narrow.
- 9/2017/1298 - SUBDIVISION OF EXISTING DWELLING TO CREATE TWO SEPERATE DWELLINGS AT LAND 27 THE WHARF – resubmission. Outcome of the Site visit – not yet held.
- 9/2018/0159 - THE FELLING OF TREES AT SAINT JAMES CHURCH LONDON ROAD. **Resolved:** no objection to the leylandii/ conifers and diseased trees being removed. The others depend on the church's plans for a wildlife garden - clerk to ask the churchwarden. In the meantime clerk to ask SDDC for a time extension for comment.
- 9/2018/0139 - THE FELLING OF 2NO. SILVER BIRCH TREES COVERED BY SOUTH DERBYSHIRE DISTRICT COUNCIL TREE PRESERVATION ORDER NUMBER 430 AT 11 Long Row. **Resolved:** clerk to ask SDDC for a time extension for comment.

### 199/17: MATTERS FOR DECISION or DISCUSSION.

1. Outcome of the beacon and Christmas tree lights meeting. Not held, intended soon (to include Cllrs Clifton, Stenner & Leggett).
2. Outcome of the meeting regarding WW1 commemoration next year. Not held, intended soon.
3. Newsletter items and distribution. **Resolved:** held over to the next meeting.
4. Outcome of site visit regarding tree planting on the Greenway. Not held, Cllr Atkin is aware as mentioned above.
5. Reply from the PCC over a presentation; the PCC will attend the Heritage Centre's AGM on 25<sup>th</sup> March.
6. Website review. **Resolved:** clerk to invite the new web developer to the next meeting to give a presentation of his proposed design of site, costs etc.
7. Possibility of installing a defibrillator at the village hall. **Resolved:** the village hall committee discussed this at its last meeting and will make a decision in its next.
8. Suggestions for projects suitable for the Safer Neighbourhood development grant scheme: held over but in the meantime clerk to send details to the VHC.
9. C&RT reply over a meeting to discuss its project scheme: no reply despite clerk reminding them. Clerk to ask again.
10. Provision of summer activities. **Resolved:** held over to the next meeting.
11. Suggestions for projects suitable for the Community Partnership scheme; held over but in the meantime clerk to send details to the VHC.
12. Waste bin request on footpath at Glenn Way. **Resolved:** to install it at the turning circle near to the notice board.
13. New finger post at footpath 4. **Resolved:** clerk to ask the lengthsman to clarify whether she preferred a new post here or at Aston Lane's footpath.
14. Shardlow Parochial Charity; **Resolved:** held over to the next meeting.
15. To finalise the bank mandate. **Resolved:** held over to the next meeting.
16. To set a date for the March meeting. **Resolved:** 21<sup>st</sup>.

### 200/17: FINANCE

- a) The following accounts were approved for payment;-

<i>Payee</i>	<i>Details</i>	<i>Amount</i>	<i>Cheque no.</i>
J Irons	Clerk's salary February	£ 698.30	100999
P Postans	Lengthsman's wage February	£ 116.60	101000
DCC	Clerk's pension February	£ 170.95	101001
HMRC	Nil return for employees' NI & tax	-	-
SDDC	Emptying of dog bins 2017/18	£1164.46	101002
DALC	Training course for 2 members	£ 80.00	101003
Horizon Landscapes	Clear fallen tree on footpath 5	£ 90.00	101004

- b) Income - s136 concurrent functions grant on 29th January £ 5042.00  
c) Bank balance as at 31<sup>st</sup> January 2018 £ 29858.97

### 201/17: COUNCILLORS' REPORTS

- Cllr Stenner is actively encouraging pubs in the village to install taps for refilling of water bottles; this is designed to reduce plastic bottle usage.
- Cllr Mitchell reported the incidences of Alabama rot in muddy areas which are a danger to the dogs that eat it.
- Cllrs Clifton and Leggett attended a recent DALC training course for councillors. Cllr Leggett found it most useful and gave a brief account of the topics covered; she will kindly circulate a brief report.

### 202/17: AGENDA ITEMS FOR THE NEXT MEETING

- Outcome of the beacon and Christmas tree lights meeting (if held);
- Outcome of the WW1 commemoration meeting (if held);

- Newsletter/ card update;
- Outcome of the Greenway inspection (if held);
- Website presentation;
- Defibrillator at the village hall;
- Suggestions for projects suitable for the Safer Neighbourhood scheme;
- C&RT reply over a meeting to discuss its project scheme (if any);
- Provision of summer activities;
- Suggestions for projects suitable for the Community Partnership scheme;
- New finger post;
- Shardlow Parochial Charity;
- To finalise the bank mandate;
- Update on the GENERAL DATA PROTECTION REGULATIONS (if any);
- Standing Orders;
- Clerk appraisal & salary review; and lengthman's wage review.

**203/17: ITEMS FOR INFORMATION.** No essential items had been received by the clerk since the last meeting.

**204/17: FORTHCOMING MEETINGS:** Parish Council: 21<sup>st</sup> March, 2018 at 6.30pm

Meetings in 2018: 25<sup>th</sup> April (APM & Ordinary at 6.30pm), 23<sup>rd</sup> May (APCM), 27<sup>th</sup> June, 25<sup>th</sup> July.

## Part 2 - EXEMPT ITEM

**205/17:** To move the following resolution under the Public Bodies (Admission to Meetings Act 1960): *'that in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw'*.

**206/17:** Letter from a former member. **Resolved:** held over to the next meeting.

The Chairman thanked members for their attendance and closed the meeting at 9.50pm.

Chairman's signature \_\_\_\_\_

Date \_\_\_\_\_