

# SHARDLOW & GREAT WILNE PARISH COUNCIL

Locum Clerk – Sheena Butcher, Email: shardlowparish@icloud.com

Website: <http://www.shardlowandgreatwilneparishcouncil.com>.

20<sup>th</sup> September 2018

Dear Councillors,

You are summoned to attend the Parish Council Meeting to be held at the Village Hall, Shardlow on Wednesday 26<sup>th</sup> September 2018 commencing at 7.30pm.

Yours sincerely,

Sheena Butcher (Locum Clerk)

## **Public Participation**

Members of the public may make representations, give evidence or answer questions in connection with items included on the agenda. At the discretion of the Chairman the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest. The time allowed for each member of the public to make representation, give evidence, or ask questions will be restricted to 3 minutes. Where there is a group of members of public wishing to make the same representations, present the same evidence or ask the same questions, the group must appoint one representative to speak on their behalf and he/she will be restricted to within 3 minutes.

Public participation sessions will be ordered by the Chairman as part of his/her role in presiding over the meeting and conducted in accordance with the Council's Standing Orders.

## **AGENDA**

### **Part 1 - NON-EXEMPT ITEMS**

1. District & County Councillors' reports – 15 minutes allowed for each and only matters relevant to this parish to be discussed
2. Representations from the Public
3. To receive and approve any apologies for absence.
4. Co-option of new a member (if any)
5. Police Report
6. Declarations of Interest
7. Approval of the minutes of the Parish Council Meeting held on 22 August 2018
8. Actions arising out of 'Public Participation'
9. Chairman's Report
10. Clerk's Report
11. Planning Matters
  - 11.1. Applications received
12. Matters for decision or discussion
  - 12.1. To receive an update regarding the Greenway
  - 12.2. To receive an update on the website creation and operation
  - 12.3. To RESOLVE to revise the Parish Councils policies
  - 12.4. To RESOLVE the application for funding from the Playgroup and any related issues
  - 12.5. To RESOLVE to approve the annual work calendar and any related issues

- 12.6. To RESOLVE to provide additional Signage on the Canal Bank with no access to Shardlow Marina and any related issues
- 12.7. To RESOLVE to approve a regular payment of the data card for internet access for the iPad to the Chairman
- 12.8. To RESOLVE to update the Financial regulations and include that original invoices must be signed at each Parish Council meeting and any related issues
- 12.9. To RESOLVE the resident request for Flowerboxes in the villages and any related issues
- 12.10. To RESOLVE the donation request letter from Community Transport
- 12.11. To RESOLVE to purchase a new battery and pads for the defibrillators
- 12.12. To RESOLVE to create a sub committee to have delegated powers to manage HR matters in between meetings and create terms of reference for this sub committee and any related issues
- 12.13. To RESOLVE to create a procedure to report and manage H&S matters that could cause harm to the general public and any related issues
- 12.14. To RESOLVE to purchase a wreath for Remembrance Sunday and any related issues
- 12.15. To RESOLVE any issues regarding the allotments
- 12.16. To RESOLVE any issues arising from the Lengthsman report
- 12.17. To RESOLVE to arrange for DALC to conduct a training session prior to a Parish Council meeting

13. Finance.

a) To approve the following accounts for payment:-

Payable to	Description	Amount
J Irons	Salary for September 2018	£166.06
P Postans	Salary for September 2018	£141.80
HRMC	Tax for September 2018	£2.20
Robert Lewis Signs	Noticeboard	£960.00
Signs of the Times Ltd	Finger Post	709.58
Horizon Landscapes Ltd	Grounds Maintenance	£72.00
Derbyshire County Council Superannuation Fund	Clerks Pension – Sept	39.89
Alison Hicklin	Locum Clerk for 15 <sup>th</sup> August Meeting and travel	£73.75
Sheena Butcher	Locum clerk for 22 August Meeting	£102.00
Martyn Clifton	Ink cartridge and Data Card for I Pad for Sept	£25.00

b) Income: none reported

c) Bank balance: not reported

14. Councillors' Reports

To receive the Councillors' reports and discuss any related issues

15. Agenda Items for the next meeting
16. Items for Information - none circulated

Part 2 - EXEMPT ITEMS

17. To discuss the Clerks employment with the council and any matters arising
18. Personnel matters

PUBLIC INSPECTION OF PLANS AND PARTICIPATION

1. Plans may be inspected at the offices of South Derbyshire District Council, to whom representations should be made.
2. All planning applications are available on-line via the Parish Council or SDDC website.
3. The applications will be considered by Shardlow & Great Wilne Parish Council, which may make its own observations and forward them to the relevant Planning Authority.
4. Applicants, objectors and supporters to planning applications may speak on applications brought before the Parish Council.