

SHARDLOW & GREAT WILNE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 25th July 2018 AT THE VILLAGE HALL, SHARDLOW

Present: Cllrs Clifton (Chair), Shearing, Mitchell, Leggett and Hawksworth.

In Attendance: Cllr Neil Atkin, 3 residents and J Irons (clerk).

Part 1 NON - EXEMPT ITEMS

75/18: District & County Councillors' reports.

COUNTY COUNCIL REPORT - Cllr Neil Atkin

1. Cllr Atkin referred to Jenny Southall's (DCC) reply concerning a Greenway inspection and planting of trees which highlighted that is not possible because of land ownership issues.
2. An open day at the Fire Service station in Ripley will be held on 4th August.
3. A new DCC bus strategy is being implemented and comments are invited by 10th September. County council funds many subsidies for bus routes which is expensive. It is also working on improvement to services.
4. The Elvaston Castle Master Plan consultation has now closed and much response was received, especially from Friends of Elvaston Castle who consulted the community. Cllr Atkin will attend meetings at the Castle next week.

Cllr Mitchell rues the lack of maintenance at the Greenway, hedges need trimming and dog waste is prevalent. Cllr Atkin should be able to enforce these issues and advised her to write to him. The churchwarden noted the preponderance of cars parked on the Greenway; Cllr Atkin advised that he write to him.

DISTRICT COUNCIL REPORT –DCllr Peter Watson

In his absence DCllr Watson sent a report to the clerk prior to the meeting:

I apologise for not being able to attend this evening's meeting, because of an unexpected event that occurred this afternoon

I do, however, take this opportunity of reporting that;

- *The Noise Level Consultation by East Midlands Airport closes at the end of this month, so you must make any comments immediately. The District Council will be submitting its comments within the specified time. I have requested a Planning Committee decision for 27 The Wharf.*
- *Applications for Community Grant will be analysed with the judgement panel meeting in September to distribute the £ 250,000 throughout the District.*
- *The Lady in Grey developer has objected to the instruction to remove the static caravans with an appeal by a Planning Inspector likely to be heard in September 2018.*
- *To preserve the planning approval for a Northerly extension of Elvaston Quarry a symbolic opening with an extraction of some gravel has taken place and the quarry is now closed and dormant again.*
- *I note that there are four planning applications for consideration, please let me know should wish me to take any action that I can to assist in your decision.*

If there are any issues you may wish to seek advice or help please do not hesitate to contact me.

Peter Watson 25 July 2018

Cllr Mitchell is concerned about planning application 9/2017/1298 (27 The Wharf); the chairman advised her to write to DCllr Watson.

76/18: Public participation.

Two members of the Village Hall Committee expressed their disappointment in the council's refusal to grant funds towards the playgroup.

77/18: Apologies for Absence: Cllr Bowles (husband unwell) and DCllrs Peter Watson (unexpected event) and Hilary Coyle. Members approved their absences.

78/18: Co-option of new members (if any). None.

79/18: Police report.

The clerk reported that 9 minor incidents had been logged on the police website for May. Details are available on the police website at <http://www.police.uk/derbyshire/DS03/crime/606934/>

80/18: Declarations of Interest. None

81/18: Approval of minutes.

Approval of the minutes of the meeting held on 27th June was not agreed by councillors; clerk to amend and furnish the chairman with a new set.

82/18: Actions arising from public participation.

The resident who applied for the funding to be asked by the Village Hall Committee to resubmit the application.

83/18: Chairman's report.

Chairman called for clarity in all of council's procedures.

84/18: Clerk's report.

1. Members and clerk met at the flood store at 7pm this evening to enable councillors to open and view the contents of it. Electrics had been checked earlier this day and members **agreed** this will be conducted annually.
2. Clerk told members that the defibrillator will be fitted at the village hall tomorrow and confirmed that he has added it to the assets register.
3. Clerk has applied to Highways for a licence for a dropped kerb at the village hall.

85/18: Planning matters.

Applications

9/2018/0673 - PRIOR NOTIFICATION OF A LARGER HOUSEHOLD EXTENSION WITH EAVES OF 2.4 METRES AND MAXIMUM HEIGHT OF 3.6 METRES EXTENDING 3.6 METRES FROM THE REAR WALL AT 28 WEST END DRIVE.

Resolved: no objection although clerk to request that sufficient parking space is allocated and that builders' materials and skips to be kept within the curtilage of the property, especially as children might play around the site.

9/2018/0676 - THE ERECTION OF A TWO STOREY SIDE EXTENSION AT 26 WEST END DRIVE. **Resolved:** no objection although clerk to request that sufficient parking space is allocated and that builders' materials and skips to be kept within the curtilage of the property.

9/2018/0716 - THE RE-POLLARDING OF 5 LIME TREES AT 94 London Road. **Resolved:** no objection.

9/2018/0699 - THE PRUNING AND FELLING OF TREES AT 117 LONDON ROAD. **Resolved:** no objection.

Consultation

Appeal References: APP/F1040/C/18/3197040 -The Lady in Grey, Wilne Lane, Shardlow, Derby, DE72 2HA.

Clerk wrote to the planning Inspectorate on 13th July objecting to the owner's appeal to SDDC's enforcement notice which recorded an alleged breach of planning permission. Clerk's letter included our increasing concern that plaster and roof tiles etc fall from the walls and roof thereby posing a health hazard to pedestrians.

86/18: Matters for decision/ discussion.

1. Outcome of the beacon and Christmas tree lights meeting. Not held; chairman noted that the lights will be removed soon.
2. To receive an update on the WW1 commemorations from the churchwarden. Me Kempton read his report as follows:

Draft programme for events in Shardlow over Remembrance Sunday weekend 2018.

Friday 9 November 7.30pm Three Counties Choir in Village Hall.

Saturday 10 November Indoor street party in Village Hall, Decorated canal boats.

Sunday 11 November

6.00pm Short drama by Shardlow School including biographies of war dead

6.45pm Short act of remembrance at War Memorial

6.55pm Last Post

7.00pm Lighting of Beacon

7.05pm Ringing of the bells

7.15pm Refreshments

The WI is producing 'poppies' to be displayed on camouflage netting partly covering the war memorial. Last year's large plastic poppies will be mounted on the railings. The church has applied to the Armed Forces Covenant Fund Trust for funding for ten 'There but not there' silhouettes; we would need funding for one more plus nameblocks.

There is some confusion regarding alternative requests for ringing on 11th November this year. "Ringing Remembers" is the campaign officially endorsed and sponsored by HM Government for (a) recruiting new ringers and (b) ringing at 12:30pm on Sunday 11th November - aligning with the published agenda for processions and marches in celebration of peace. "Battle's Over" is the private initiative of Bruno Peek (who nationally organised the Queen's 90th birthday lighting of beacons), inviting ringing at 7:05pm.

Other issues

The Parochial Church Council would like to thank the Parish Council for financial contributions for the Christmas lights (£18), the churchyard maintenance (£100), Remembrance Sunday refreshments (£100) and the emptying of the cesspit (£100), in addition to the maintenance of the church clock

The graveyard is now effectively full, and the Parochial Church Council are investigating whether additional burials can be accommodated in the area around the beacon or whether the churchyard will have to be closed for future burials. There is an adjacent piece of unconsecrated land, but, if we were to apply to have it consecrated for burial, we would need to be sure that the land is suitable. We contacted South Derbyshire Planning Department, but they wouldn't come and give us an opinion on suitability; they simply commented that the use of the ground for burials would not find any objection from a planning point of view, as it is within the curtilage of the churchyard.

The church has now been awarded the next phase of the Heritage Lottery Fund grant, and we are awaiting a timetable for the repairs to the stonework, roof and rainwater goods from the main contractor. The grant was supplemented by grants from the Garfield Weston Foundation and from the National Churches Trust. The project will also increase community engagement with the church and its heritage, with an 'activity plan' being developed involving the Parish Council, the School, the Heritage Centre, the Village Hall and other groups in the village. The activity plan includes widening access to the Hayward Room at the back of the church as a community room for the village, to be managed and marketed jointly with the village hall management committee; the room would be open unattended during the day. The plan also includes the development of a wildlife heritage churchyard, involving the planting of wild flowers and the creation of habitat to encourage wildlife.

3. Newsletter/ card update; members **agreed** that a volunteer is needed to undertake this.

4. Outcome of the Greenway inspection. Discussed earlier under CClr Atkin's report although DCC has confirmed that no new plantings of trees will be allowed.

5. Website creation. **Resolved:** to appoint 2commune to create a new site in accordance with its quote (pp Cllr Hawksworth).

6. To revise council's policies. **Resolved:** appropriate details were added to clauses in the standing orders; clerk to insert these and circulate amended copy. Policies to be held over although in the meantime clerk to send these to DALC for its approval of their legality.

7. Removal of the old school crossing lights. **Resolved:** to be removed.

8. C&RT reply over a meeting to discuss its project scheme. The Trust sees no benefit in holding a meeting at present.

9. Allotment issues. Clerk reported that all plots are now occupied and rentals paid. A complaint received from one tenant will be replied to by Cllrs Mitchell and Bowles. Clerk furnished Cllr Mitchell with an updated tenant list. Members discussed whether all tenants should be contacted only via email.

10. New finger post at footpath 4 on Aston Lane; clerk awaits DCC's approval.

11. Tarmac's opening of the northern extension to the Elvaston Quarry. Cllr Hawksworth explained that Tarmac begun further extraction of sand and gravel on 16th July which has been relatively short in duration. It is part of an ongoing 5-year plan. DCllr Watson also alluded to this earlier.

12. Footpath inspections. **Resolved:** members decided to inspect the following paths:

Cllr Hawksworth – 1&4;

Cllr Stenner – 5&6;

Cllr Mitchell – The Greenway;

Cllr Leggett – 10 & 12;

Cllr Clifton – 7, 8&9.

Members will endeavour to inspect once per month; and footpath map to be added to the website.

13. Annual work calendar (defibrillator service, hedge trimming footpaths etc). **Resolved:** clerk to create a calendar for perusal and suggestions for additions (pp Cllr Leggett, seconded Cllr Clifton).

14. A) It was **Resolved** that the draft agenda be sent to the Chairman and approved by the Chairman prior to publication and circulation.

B) It was **Resolved** that the draft minutes from the meetings be sent to the Chairman for clarification before circulation for approval at the following meeting

C) It was **Resolved** that the Clerk would look into Cloud Storage for the Parish Council records.

87/18: Finance.

(a) The following accounts were approved for payment;-

<i>Payee</i>	<i>Details</i>	<i>Amount</i>	<i>Cheque no.</i>
J Irons	Clerk's salary July	£ 705.54	101034
J Irons	Reimbursement for defibrillator invoice	£ 0.80	101034
P Postans	Lengthsman's wage July	£ 141.80	101035
HMRC	Employees' NI & tax July	£ 15.38	101036
DCC	Clerk's pension July	£ 170.95	101037
Horizon Landscapes	Mowing in May	£ 216.00	101038
Horizon Landscapes	Mowing in June	£ 144.00	101038

- b) Income:
Allotment rents £ 42.00
- c) Bank balance as at 30th June 2018 £39572.03

88/18: Councillors' reports

- Councillor Hawksworth was pleased to see that the hedge at the bungalows near the school which was overhanging the pavement has been cut; clerk had reported to SDDC who tended to it the next day.
- Cllr Mitchell proposed that a meeting be held in August. **Resolved:** to be held on 22nd.

89/18: Agenda items for the next meeting:

- Co-option of new members (if any);
- newsletter/card items;
- Christmas lights meeting;
- Greenway update (if any);
- Website creation;
- Village groups for website insertion;
- To revise council's policies;
- Application for funding of the playgroup;
- WW1 poppies;
- Trees on the village green;
- Footpath inspections by members;
- Outcome of chairman's recent communications with DALC's HR contact (if any);
- Outcome of the meeting between members and clerk (if held).

90/18: Items for information. No items of note were received since the last meeting.

91/18: Forthcoming meetings.

Parish Council: 22nd August, 26th Sept, 24th Oct, 28th Nov.

Part 2 - EXEMPT ITEMS

92/18: To move the following resolution under the Public Bodies (Admission to Meetings Act 1960): *‘that in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw’.*

93/18: Outcome of the meeting with the lengthsman over her contract of employment 2018/19. The chairman and Cllr Leggett met Pam recently and discussed various issues of her contract; clerk to attend to these.

94/18: Outcome of chairman’s recent communications with DALC’s HR department over clerk’s contract (if any). Not undertaken therefore held over to the next meeting.

95/18: Personnel matters. The clerk left the room at 10.05pm.

96/18: Cllr Hawksworth left the meeting at 10.10pm.

97/18: The clerk returned at 10.15pm.

98/18: It was **Resolved** with a majority vote with 1 Cllr abstaining: the minutes of last month’s meeting to be amended after which clerk to circulate to members. The clerk was invited to attend a formal meeting with certain members to discuss issues such as minutes, agendas, clerks working hours’ time sheet and correspondence circulation.

The Chairman thanked attendees for their presence and the meeting closed at 10.20 pm.

Chairman’s signature _____