

SHARDLOW & GREAT WILNE PARISH COUNCIL

Clerk - Dr. Jonathan Irons, Flat 4, Plumtree Cottages, Cavendish Bridge, Shardlow, Derby DE72 2HL

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20th April 2018

Dear Councillors,

You are summoned to attend the Annual Parish and Ordinary Meetings to be held at the Village Hall, Shardlow on Wednesday 25th April 2018 commencing at **6.30pm**.

Yours sincerely,

Jonathan Irons

Clerk

Public Participation

Members of the public may make representations, give evidence or answer questions in connection with items included on the agenda. At the discretion of the Chairman the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest.

The time allowed for each member of the public to make representation, give evidence, or ask questions will be restricted to 5 minutes. Where there is a group of members of public wishing to make the same representations, present the same evidence or ask the same questions, the group must appoint one representative to speak on their behalf and he/she will be restricted to within 5 minutes.

Public participation sessions will be ordered by the Chairman as part of his/her role in presiding over the meeting and conducted in accordance with the Council's Standing Orders.

Annual Parish Meeting Agenda

The Annual Parish Meeting is convened in accordance with Schedule 12 of the Local Government Act 1972. This is the Statutory Annual Parish Meeting of the Parish Council. All parishioners are welcome to attend. Your councillors will report on progress during the past year and plans for the future. There will be time for you to ask questions and make comments.

If you have any questions you wish to ask the County and/ or District Councillor please send them to the clerk a few days beforehand.

1. To receive apologies for absence.
2. Chairman's Report
3. To receive reports from visiting organisations, including District & County Councillors' reports.
4. Finance Report
5. To consider any other parish matter that may be brought forward by the Council.

Ordinary Parish Meeting Agenda

Part 1 - NON-EXEMPT ITEMS

1. Co-option of new members (if any).
2. Representations from the Public.
3. Police Report
4. Declarations of Interest
5. Approval of the minutes of the Council Meeting held on 21st March 2018.
6. Actions arising out of 'Public Participation'.
7. Clerk's Report.
8. Planning Matters.
Applications:

9/2018/0305 - THE DEMOLITION OF A CONSERVATORY AND ERECTION OF A SINGLE STOREY REAR EXTENSION, FRONT DORMER WINDOW AND REPLACEMENT GARAGE ROOF AT 32 GLENN WAY - extension for comments granted.

9. Matters for decision or discussion (members to decide if any should be held over to the next meeting).
 - 9.1) newsletter/card items including litter picking and flood leaflets;
 - 9.2) position of the new litter bin at Glenn Way/ Cheal Close;
 - 9.3) allotment issues;
 - 9.4) Outcome of the Greenway inspection (if held);
 - 9.5) Website template (if created);
 - 9.6) Defibrillator provision and reply from SDDC over funding of the defibrillator from the Community Partnership Scheme;
 - 9.7) Suggestions for projects suitable for the Safer Neighbourhood scheme;
 - 9.8) new finger posts on footpath 5;
 - 9.9) Update on the GENERAL DATA PROTECTION REGULATIONS (if any) including storage of information by the clerk;
 - 9.10) Invoice from Cllr Clifton for beacon lights;
 - 9.11) lengthsman's suggested policy on fly-posting;
 - 9.12) recruitment drive within the village proposed by Cllr Leggett;
 - 9.13) revised NALC model standing orders and legal topic notes;
 - 9.14) to sign the internally audited accounts for year 2017-18.
10. Finance. To approve the following accounts for payment:-

<i>Payee</i>	<i>Details</i>	<i>Amount</i>	<i>Cheque no.</i>
J Irons	Clerk's salary April	£ 705.54	101010
P Postans	Lengthsman's wage April	£ 142.00	101011
DCC	Clerk's pension April	£ 170.95	101012
HMRC	employee's NI & tax April	£ 15.18	101013
DALC	subscription 2018-19	£ 318.79	101014
Park Hall Designs	Website maintenance 2017-18	£ 218.19	101015
Helen Daniels	Internal audit for year 2017-18.	£ 115.00	101016

- b) Income: 1st tranche of precept for 2017/18 received 11th April £ 8334.00
- Allotment rents 2018-19 £ 588.00
- c) Bank balance as at 31st March 2018 £25410.22

11. Councillors' Reports.
12. Agenda Items for the next meeting.
13. Items for Information.

Part 2 - EXEMPT ITEMS

14. To move the following resolution under the Public Bodies (Admission to Meetings Act 1960): *'that in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw'*.

15. Clerk appraisal and salary review; and to sign the Lengthman's and clerk's contracts of employment 2018/19.

16. Letter from a former member.

PUBLIC INSPECTION OF PLANS AND PARTICIPATION

- 1) Plans may be inspected at the offices of South Derbyshire District Council, to whom representations should be made.
- 2) All planning applications are available on-line via the Parish Council or SDDC website.
- 3) The applications will be considered by Shardlow & Great Wilne Parish Council, which may make its own observations and forward them to the relevant Planning Authority.
- 4) Applicants, objectors and supporters to planning applications may speak on applications brought before the Parish Council.