

# SHARDLOW & GREAT WILNE PARISH COUNCIL

## MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON WEDNESDAY 24<sup>th</sup> May 2017 AT THE VILLAGE HALL, SHARDLOW

**Present:** Cllrs Shearing (Chair), Hawksworth, Mitchell and Barkway.

**In Attendance:** DCllr Peter Watson, CCllr Neil Atkin, 1 resident and J Irons (clerk).

### Part 1 NON - EXEMPT ITEMS

#### 5/17: Election of Chairman:

Cllr Shearing was proposed by Cllr Hawksworth and seconded by Cllr Mitchell; however, Cllr Shearing declined. This item will be raised in the next meeting.

#### 6/17: Election of Vice-Chairman:

Cllr Shearing was proposed by Cllr Mitchell, seconded by Cllr Hawksworth and carried unanimously. Cllr duly accepted office and thanked members for his re-election.

**7/17: Apologies for Absence:** DCllr Coyle.

**8/17: Declarations of Interest:** Cllr Mitchell (at minute 17/17)

**9/17: Declaration of councillors' agreement to abide by the Code of Conduct.** Councillors duly agreed to abide by the Code.

**10/17: District & County Councillors' reports.**

### COUNTY COUNCIL REPORT - CCllr Neil Atkin

CCllr Atkin had prepared a report which he read out:

*Chairman, Firstly, I would like to give credit where it is due to the previous County Councillor Rob Davison who I believe worked for all his constituents in the Aston Division and at times was under pressure to deliver a satisfactory solution to many problems that had arisen over the 4 years in office. He was a hard working Councillor and his appreciation, efforts and input were well received at County Hall in Matlock and on that note, I would like to wish him well for the future.*

*As I have been duly elected my appointment as County Councillor does not become official until the Annual Council AGM on 24<sup>th</sup> May.*

*Until then, I will shortly be issued with a contact email address to receive any enquiries and in the meantime the clerk may contact me on my District Council contact details on matters requiring urgent queries or responses.*

*To clarify for audit purposes may I ask the Parish Council to submit any questions in advance of a PC meeting to enable answers to be reported in advance or should a question be raised at the meeting by a Parish Councillor / member of public to be sent to me to be looked into and resolved as a matter of public record.*

#### **Member Surgeries:**

*I have yet to discuss my member surgery arrangements to cover the local Parish Areas listed at the top of my report and will report back at the next meeting. In the meantime I shall be available by appointment to visit individuals to address their enquiries.*

#### **Appointments:**

*My County Council appointments thus so far are:*

*Vice- Chairman – Pensions & Investments Committee*

*Derbyshire Combined Fire Authority*

*Derby & Derbyshire Development Plans Joint Advisory Board*

#### **Outside Bodies:**

*Elvaston Castle & Country Park Members Working Party*

*Elvaston Quarry Liaison Committee  
Museum of the Mercian Regiment (Worcestershire & Sherwood Foresters Collection)  
Nottingham East Midlands Airport Independent Consultative Committee  
East Midlands Chamber Board.*

*As a dual hatter I am also a member for South Derbyshire District Council for the Aston ward which does not include Stenson Fields / Stenson & Twyford, this shall be covered by colleagues David Shepherd and Manjit Chahal. Please note: I shall cover all County Council matters.*

**Chairman of Derbyshire County Council:**

*Councillor Linda Chilton - represents Melbourne Division will be the authority Chairman for the next two years with George Wharmby - represents Glossop & Charlesworth Division as Deputy Chairman.*

**Additional information.**

*Cllr Atkin is pursuing the delivery of faster Broadband from Digital Derbyshire; however this may take 7 years to complete (i.e. to 2020). He asked for feedback from parishes and therefore has suggested a presentation from DD officers take place locally in July. He also intends to address rollout of 4G & 5G networks in the same meeting, which will comprise parish councillors only.*

*DCllr Coyle had received a request from a resident who wished to plant trees on the Greenway. The clerk said he met the resident yesterday who stated that he had planted a garden (although not specifically trees). Cllr Atkin now has a county council email address: [neil.atkin@derbyshire.gov.uk](mailto:neil.atkin@derbyshire.gov.uk).*

*Fracking has been granted by the government for parts of N Derbyshire; Cllr Atkin can provide more information if asked.*

*The Donington music festival will be on 10th June.*

*Cllr Mitchell asked if the Cabinet system remains at county hall; Cllr Atkin confirmed it did. Cllr Hawksworth highlighted that one of the road signs at Bellington Hill is displayed at an angle. The chairman congratulated Cllr Atkin on his recent appointment as county councillor to the Aston ward.*

## **DISTRICT COUNCIL REPORT -DCllr Peter Watson**

1. DCllr Watson congratulated Cllr Shearing on his re-election and praised the recently resigned members for their input and contributions. He wished the council well in recruitment of more members. He too congratulated Cllr Atkin on his recent appointment as a county councillor to the Aston ward.
2. The public consultation on the Local Plan Part 2 has finished. The inspector showed concern over a secondary school being placed in the greenbelt. Part 2 will hopefully be adopted in the summer.
3. An application by Richborough Homes to build 85 homes at Aston on Trent was refused therefore it has 6 months (to 6<sup>th</sup> November) to appeal the decision. Another application is expected from another developer next month.
4. Changes to parliamentary boundaries, whereby most rural villages in this area would have been absorbed into Derby City, will not proceed.
5. Aston on Trent complained of noise from the race track; this is due to more unsilenced days being held and the number of noisy days increased.
6. The next Safer Neighbourhood meeting is on 19<sup>th</sup> June at Melbourne Sports Centre. This is one of 3 major sports facilities, the other are at Etwall and Swadlincote. The next Flood Liaison meeting is at Swadlincote on 22<sup>nd</sup> of June.
7. DCllr Watson has no further news regarding the Lady in Grey. However, talks are ongoing between the parties and DCllr Watson will impress upon the planning team that either a revised application be made or the unused caravans on site be removed. Cllr Mitchell noted that tidying of the grounds is urgently needed.
8. DCllr Watson made comment over two previous County Councillors namely John Harrison & Rob Davison who had both served this area well and he expects that Neil Atkin to be a similarly good County Councillor.
9. As always DCllr Watson he will present any planning matters at SDDC that council may wish.

### **11/17: Public participation.**

*The resident made comment over the paucity of members that remain after the 2 resignations last month. He welcomed all of the achievements over recent years, such as VAS signs, new playground, flood warden scheme, footpath and road signage, and installation of defibrillators. He rues the lack of restoration progress at the Lady in Grey. He thought the outgoing county councillor, Rob Davison, did a good job. The resident raised his concerns over the clerk's position.*

*He wishes to be co-opted as a member. He noted that the mobile home at the old petrol station on London Road, near Cavendish Bridge, was occupied.*

### **12/17: Actions arising from public participation.**

1. Clerk to write to Rob Davison expressing council's thanks and gratitude for his input during his tenure.
2. The chairman confirmed that council has discussed recent events with the clerk and is proceeding with further enquiries over his position.
3. Co-option to be placed on the next agenda.

### **13/17: Approval of minutes.**

Approval of the minutes of the meeting held on 22<sup>nd</sup> March and the (2) meetings held on 26<sup>th</sup> April was agreed by Councillors after which the Chairman signed them.

### **14/17: Appointment of members to Committees or Sub Committees and their respective delegated authority:** The Officers for 2017-2018 were all unanimously elected as follows:-

- Representative on the Village Hall Committee - Cllr Shearing.
- Representative on School Governors Board - Cllr Hawksworth.
- Planning - all councillors.
- Finance - all councillors.
- Emergency Committee - all councillors.
- Allotment Committee - Cllrs Mitchell and Barkway.
- Liaison Officer Lafarge/ Tarmac Quarry Liaison Meetings - Cllr Hawksworth.
- Safer Neighbourhoods Meeting/ Melbourne Area Meeting - all councillors.
- Flood Liaison - held over; in the meantime clerk to ask Cllr Scott if he would become the lead flood warden.
- Independent Consultative Committee (the formal body in charge of liaison between East Midlands Airport and neighbouring communities) - on an ad-hoc basis.
- Donington Park Consultative Committee - Cllr Shearing.
- Staff Committee - Chair and Vice-Chair.
- Website Committee - Cllr Barkway.

### **15/17: Police report.**

The clerk reported that 16 minor incidents had been logged on the police website for February and 14 for March. Details are available on the police website at

<http://www.police.uk/derbyshire/DS03/crime/606934/>

### **16/17: Clerk's report.**

1. This year's Ramathon event will be held on Sunday 4th June, the resident commented that the route does not touch Shardlow or Ambaston Lane.
2. Clerk asked ex-CCllr Davison to write to the petrol station asking it to tidy footpath 1 which runs adjacent to it. CCllr Atkin offered to look at this; clerk to send him the photos. In the meantime brambles and weeds need cutting back, clerk to ask contractor who has carried it out previously.

### **17/17: Planning matters**

#### Applications

9/2017/0290 - DEMOLITION OF EXISTING TOILET AND SHOWER BLOCK AND ELSAN POINT TO FACILITATE CONSTRUCTION OF REPLACEMENT BUILDINGS AT SHARDLOW MARINA AND HOLIDAY CARAVAN PARK LONDON ROAD. **Resolved:** no objection.

18/17 - Cllr Mitchell left the room at 9.20pm.

9/2016/0501 - THE FELLING OF A TREE at 31 WILNE LANE. **RESOLVED:** no objection.

9/2017/0421 - THE PRUNING OF A weeping ash TREE COVERED BY SOUTH DERBYSHIRE DISTRICT COUNCIL TREE PRESERVATION ORDER NUMBER 189 AT 31 WILNE LANE. **RESOLVED:** no objection.

19/17 - Cllr Mitchell returned at 9.24pm.

9/2017/045 - THE ERECTION OF A FIRST FLOOR FRONT EXTENSION, CONSOLIDATION OF EXISTING CANOPIES ON FRONT ELEVATION, THE ERECTION OF A SINGLE STOREY ORANGERY AND THE RE-ROOFING OF THE WHOLE BUILDING AT 37 THE WHARF. **RESOLVED:** no objection.

**20/17: Matters for decision/ discussion.**

1. Flood store progress and distribution of leaflets. Clerk confirmed that the store is fully stocked with emergency equipment, sand-bags, reflective jackets etc. He now has new keys for the small padlock which are available to members. Clerk to check whether an ex-member's name and contact details appear in the leaflets.
2. Allotment issues. Two plots are vacant, clerk to advertise these on notice boards. An inspection will be held soon. The tenant of plot 1 on the Wilne Lane site asked another tenant if he would lay a hedge; clerk to check procedure with district council.
3. Larger waste bins to be placed throughout the village: these were to be arranged by DCllr Coyle.
4. Newsletter items including litter picking: held over to the next meeting.
5. Progress at the Lady in Grey: covered earlier by DCllr Watson.
6. To set a date for defibrillator training: clerk to contact the Mountain Rescue Team. Members decided late-September to be appropriate.
7. Contractor's reply over a membrane for the play area (if any): clerk received no reply despite a reminder. Clerk to remind again and approach another contractor without delay.
8. To sign a new bank mandate: duly signed by all members and clerk.
9. To review the existing standing orders and financial regulations. **Resolved:** no amendments to be made after which clerk duly dated the forms.
10. To sign the internally audited accounts for year 2016/17. Members perused and **agreed** the figures which had been explained by the clerk. Chairman and clerk duly signed.
11. Shardlow Parochial Church Council asked for a donation for churchyard tidying. **Resolved:** to donate £100 (pp Cllr Hawksworth, seconded Cllr Mitchell).

**21/17: Finance.**

(a) The following accounts were approved for payment;-

<i>Payee</i>	<i>Details</i>	<i>Amount</i>	<i>Cheque no.</i>
J Irons	Clerk's salary April	£ 698.50	100942
P Postans	Lengthsman's wage April	£ 111.00	100943
DCC	Clerk's pension April	£ 170.95	100944
HMRC	Nil return for employee's NI & tax	-	-
Horizon Landscapes	Trimming of footpath 1	£ 120.00	100945
Robert Lewis Signs	New notice board Wakelyn Close	£ 954.00	100946
Diane Malley	Payroll service for 2017/18	£ 102.00	100947

<i>Payee</i>	<i>Details</i>	<i>Amount</i>	<i>Cheque no.</i>
J Irons	Clerk's salary May	£ 698.30	100948
P Postans	Lengthsman's wage May	£ 111.00	100949
DCC	Clerk's pension May	£ 170.95	100950
HMRC	Employees' tax – nil return	-	-
Shardlow Church	Beacon lights electricity Dec/ January	£ 18.00	100951
Travis Perkins	flood store tools	£ 468.42	100952
Aon UK Limited	Insurance 2017-18	£ 384.15	100953
Helen Daniels	Internal audit 2016/17	£ 110.00	100954
Time Assured Ltd	Annual Service of church clock	£ 138.00	100955
DALC	Clerk seminar on 27 <sup>th</sup> April	£ 15.00	100956
Horizon Landscapes	Grass mowing in April	£ 144.00	100957

- b) Income: 1<sup>st</sup> tranche of precept for 2017/18 (received 5th April) £ 8334.00  
 Allotment rents £ 504.00  
 DCC Rights of Way grant £ 385.00  
 HMRC - VAT refund (received 18<sup>th</sup> May) £ 2070.71
- c) Bank balance as at 30<sup>th</sup> April 2017 £30782.38

## 22/17: Councillors' reports

- Councillor Hawksworth wished to see traffic lights erected at Sawley crossroads because of congestion on Tamworth Road; the delays stem mostly from the increase in traffic coming off the A50. Clerk to write to CCllr Atkin and Highways. She announced that the school headmistress resigned on 26<sup>th</sup> April. An acting part-time head begins in September.
- Cllr Mitchell said the failure of 2 electric cables on Wilne Lane caused a power cut, which affects every 3<sup>rd</sup> house; repair work carried out created a large hole in the road. She suggested the clerk invite Liz Fleuty (Development & Engagement Manager at East Midlands Waterway) to the June meeting which was agreed.

## 23/17: Agenda items for the next meeting:

- To elect a chairman;
- Co-option of new members;
- Appointment of a flood warden;
- Adoption of updated policies;
- reply (if any) from Liz Fleuty to attend June's meeting;
- to confirm the date for defibrillator training;
- contractor's reply over a membrane for the play area (if any);
- Lengthman's salary;
- Approval of the revised budget;
- To raise a cheque for Shardlow Parochial Church Council (£100);
- Letters of resignation and clerk's salary in the March meeting.

## 24/17: Items for information.

The Clerk circulated a few information items received since the last meeting.

## 25/17: Forthcoming meetings.

Parish Council: 28<sup>th</sup> June, 26<sup>th</sup> July, 27<sup>th</sup> Sept, 25<sup>th</sup> Oct, 22<sup>nd</sup> Nov.

26/17 - CCllr Atkin left at 9.55pm.

## Part 2 - EXEMPT ITEMS

27/17. To move the following resolution under the Public Bodies (Admission to Meetings Act 1960): *'that in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw'*.

28/17. Lengthman's salary arrangements and to sign the clerk's contract of employment 2017/18. Chairman and clerk duly signed the contract. **Resolved:** members agreed to review the lengthman's wage pending her agreement - clerk to ask for her confirmation.

29/17. Approval of the revised budget. **Resolved:** held over to the next meeting.

**The Chairman thanked attendees for their presence and the meeting closed at 10.10 pm.**

Chairman's signature \_\_\_\_\_