

SHARDLOW & GREAT WILNE PARISH COUNCIL

Clerk - Dr. Jonathan Irons, Flat 4, Plumtree Cottages, Cavendish Bridge, Shardlow, Derby DE72 2HL

Tel: 01332 792853. Emails: shardlowclerk@gmail.com

Website: [www. http://www.shardlowandgreatwilneparishcouncil.com](http://www.shardlowandgreatwilneparishcouncil.com).

17th May 2018

Dear Councillors,

You are summoned to attend the Annual Parish Council Meeting to be held at the Village Hall, Shardlow on Wednesday 23rd May 2018 commencing at **7.30pm**. Public and press are welcome and the agenda is shown below.

Yours sincerely,

Jonathan Irons

Clerk

Public Participation

Members of the public may make representations, give evidence or answer questions in connection with items included on the agenda. At the discretion of the Chairman the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest.

The time allowed for each member of the public to make representation, give evidence, or ask questions will be restricted to 5 minutes. Where there is a group of members of public wishing to make the same representations, present the same evidence or ask the same questions, the group must appoint one representative to speak on their behalf and he/she will be restricted to within 5 minutes.

Public participation sessions will be ordered by the Chairman as part of his/her role in presiding over the meeting and conducted in accordance with the Council's Standing Orders.

AGENDA

Part 1 - NON-EXEMPT ITEMS

1. Election of Chairman.
2. Election of Vice-Chairman.
3. Apologies for Absence.
4. Co-option of new members (if any).
5. Declarations of Interest.
6. Declaration of councillors' agreement to abide by the Code of Conduct.
7. District and County Councillor reports.
8. Public participation.
9. Actions arising from public participation
10. Approval of the minutes of the 2 Council Meetings held on 25th April 2018.
11. Appointment of members to Committees or Sub Committees and their respective delegated authority:
12. Police Report.
13. Clerk's Report.
14. Planning Matters.

15. Matters for decision or discussion.
 - 15.1) newsletter/card items;
 - 15.2) Christmas lights meeting;
 - 15.2) Toll stone cleaning quote;
 - 15.3) Contract for flood warden's phone;
 - 15.4) Funding for the church's Armistice Day and village hall toilets;
 - 15.5) Contribution towards the school allotment;
 - 15.6) Outcome of the Greenway inspection (if held);
 - 15.7) Outcome of the inspection by CClr Atkin of footpath 1 (if held);
 - 15.8) Website template (if created);
 - 15.9) Defibrillator and cabinet purchase;

- 15.10) Suggestions for projects suitable for the Safer Neighbourhood scheme;
- 15.11) Update on the GENERAL DATA PROTECTION REGULATIONS (if any);
- 15.12) to revise council's policies;
- 15.13) DALC login details for circulation to members;
- 15.14) Footpath inspections by members;
- 15.15) lengthman's concerns with the risk assessment and signs in the village;
- 15.16) to agree the insurance renewal quote for 2018-19.

16. Finance.

(a) To approve the following accounts for payment:-

<i>Payee</i>	<i>Details</i>	<i>Amount</i>	<i>Cheque no.</i>
J Irons	Clerk's salary May	£ 705.54	101017
P Postans	Lengthsman's wage May	£ 141.80	101018
DCC	Clerk's pension May	£ 170.95	101019
HMRC	employee's NI & tax May	£ 15.38	101020
Cllr Martyn Clifton	Beacon lights	£ 49.20	101021
Time Assured Limited	Service of church clock	£ 138.00	101022
Diane Malley	Payroll service for 2018/19	£ 102.00	101023
BHIB Limited	insurance renewal 2018-19 if agreed earlier*	£ 335.64	101024
Horizon Landscapes	Mowing in April	£ 144.00	101025

* New insurance company renewal has reduced from £384.15 charged by Aon Insurance last year.

- b) Income:
 - Allotment rents £ 504.00
 - DCC Rights of Way grant 2017-18 £ 385.00
- c) Bank balance as at 30th April 2018 £30782.38

- 17. Councillors' Reports.
- 18. Agenda Items for the next meeting.
- 19. Items for Information.

Part 2 - EXEMPT ITEMS

20. To move the following resolution under the Public Bodies (Admission to Meetings Act 1960): *'that in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw'*.

- 21. Lengthman's contract, clerk's appraisal questionnaire and to sign the clerk's contract of employment 2018/19.
- 22. Letter from a former member.
- 23. Personnel matters.

PUBLIC INSPECTION OF PLANS AND PARTICIPATION

- 1) Plans may be inspected at the offices of South Derbyshire District Council, to whom representations should be made.
- 2) All planning applications are available on-line via the Parish Council or SDDC website.
- 3) The applications will be considered by Shardlow & Great Wilne Parish Council, which may make its own observations and forward them to the relevant Planning Authority.
- 4) Applicants, objectors and supporters to planning applications may speak on applications brought before the Parish Council.