

# SHARDLOW & GREAT WILNE PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 22<sup>nd</sup> August 2018 AT THE VILLAGE HALL, SHARDLOW

**Present:** Cllrs Clifton (Chair), Shearing, Mitchell, Leggett, Stenner, Bowles and Hawksworth.

**In Attendance:** CClr Neil Atkin, DClr P Watson, and S Butcher (locum clerk).

### Part 1 NON - EXEMPT ITEMS

#### **99/18: District & County Councillors' reports.**

##### **COUNTY COUNCIL REPORT - CClr Neil Atkin**

Cllr Atkin has forwarded the email regarding the Greenway to Peter White at DCC. There may be a problem locating the land owners around Long Horse Bridge and the Parish Council may have to do a land registry search. Cllr Atkins will confirm this to the clerk. Cllr Mitchell asked if the problem locating the land owner affects DCC performing the work, Cllr Atkin will clarify this with DCC.

Aston on Trent Parish Council had a highways site visit regarding issues on Chellaston Lane, they raised at the meeting the request to extend the pathway between Aston and Shardlow – Cllr Atkin is awaiting information and will forward this to the clerk upon receipt.

Elvaston Castle garden trust, the general consensus of the results of the public consultation is that the public do not want the entire masterplan implemented. The sunken garden application may go to DCC for approval in September. There are between 40-60 volunteers working on the site on a weekly basis, but they need more, in particular volunteer co-ordinators to manage the volunteers. A management plan will be put into place for the Estate. The next meeting is the 5<sup>th</sup> November for the operations committee. They are looking to improve their website and public relations with the local communities.

##### **DISTRICT COUNCIL REPORT – DClr Peter Watson**

The EMA noise consultation has ended and the District Council has submitted their report and Cllr Watson will send a copy to Cllr Clifton.

Infinity Garden Village will consist of a large industrial area at the north end (near Rolls Royce) and houses, shops and schools at the other end. The liaison group meets regularly to be informed of actions and decisions and the likelihood is that there will be a new secondary school on this site which could affect some children within Shardlow Parish.

A planning consultation was sent to the Parishes 12 July and requires a response by 3 September (this has been circulated to the Parish Councillors) and is available on SDDC website.

The next area forum Oct 23<sup>rd</sup> at Melbourne Sporting Partnership – the meeting runs from 6.30-8.30pm.

The Lady in Grey planning application – an inspector will visit the site.

The planning application on Shardlow Road for the Gypsy Traveller Site is still waiting for information before it can go to committee.

27 The Wharf – the application has been withdrawn (26<sup>th</sup> July) Cllr Watson to check that there are no further applications outstanding.

Cllr Atkin asked Cllr Watson if Shardlow Parish Council could have representation on the North West Leicestershire Gateway Project on any liaison meetings – Cllr Watson to enquire with his contacts and request representation for Shardlow with the group.

#### **100/18: Public participation**

No public participation

#### **101/18: Apologies for Absence**

None

#### **102/18: Co-option of new members (if any)**

None

### **103/18: Police report**

The clerk reported that 4 incidents had been logged in June 2018 on the police website, 3 for Anti Social Behaviour and 1 Criminal damage / arson. The link to the information is <https://www.police.uk/derbyshire/SS03/crime/>

### **104/18: Declarations of Interest**

None

### **105/18: Approval of minutes**

It was RESOLVED by a majority vote (6 yes 1 abstention) that the minutes of the meetings held on the 27 June, 25 July and 15 August 2018 were a true and accurate record and signed by Cllr Clifton.

### **106/18: Actions arising from public participation**

None

### **107/18: Chairman's report.**

The noticeboard on Cheal Close has been removed – it was RESOLVED by unanimous vote to ask the clerk to procure a metal replacement with the company previously used

### **108/18: Clerk's report (submitted via email)**

Clerk Report August 2018

1. A resident has requested permission for flower boxes to be placed around the village to brighten the area and whether any funding is available. She has already placed one below the notice board at the Wharf as an example. It was RESOLVED by unanimous vote to add this to the agenda for September and for the clerk to write to the resident thanking her for the letter and that the request will be considered at the September meeting.

2. Electrician wrote: *It is the legal responsibility of the building owner/occupier of the Malt Shovel & Post Office to action the inspection & testing of the electrical system as necessary, they usually do the whole electrical system. The certificates you have are the same ones issued to the owners/occupiers for their records. I would recommend that we do a basic inspection and test on the installed units to confirm that the electrical side is still safe, that will enable me to document the results of the inspection & testing for you keep on file.*

*ATD Electrical Services*

3. Councillors reply sent to reply sent to DCC on 7<sup>th</sup> August

"I hope the following is of some help.

I asked whether DCC would add a further panel to their noticeboard asking owners to clean up after their dogs and use the bin provided.

It is not very pleasant to be passing so much dog fouling and a health hazard particularly for young children

I asked whether the trimming of the hedge and possible layering, as was mentioned in the original plans, was planned for the near future.

When I walked the other day I found that grass verges had not been cut and it was impossible to see whether a horse, cyclist or dog was about to appear. This was resolved further on on the greenway where the verges had been cut. The former is a fire hazard.

Not far from the river someone was camping on the pathway.

There have been reports of cars parked on towpath and greenway. Is this because the gate across the farm access shortly after leaving Wilne Lane is now left unlocked? and if so why?

The drainage for the car park runs alongside the greenway where a large number of self set trees and shrubs have taken root. Does this growth impede the drain?

The height of the allotment hedge bordering the greenway needs reducing.

The last item may as a result of our visit to the car park to and probably not raised with Cllr Atkin at the meeting." Cllr Clifton reminded all Councillors to copy in all other Parish Councillors on any communications.

4. In answer to Cllr Shearing, a new email address was created to accommodate a cloud function in which to store files.

5. Sent to Martin Buckley at SDDC on 9<sup>th</sup> August after a request from a resident - *A dead tree sits opposite 40 The Wharf, Shardlow, Derby DE72 2HG – I think the house number may be 33 or 34 although it is hard to tell. This tree recently shed a large branch which might have caused harm to a passer-by. Also, a large tree sits next to 31 Wilne Lane (opposite the car park) and needs trimming. It sits on a patch of land owned by district council. Would you assess please.*

6. Plot holder (Wilne Lane allotments) wrote: *'Jonathan, due to family illness I have been unable even to visit the half allotment. Is there anyone on the waiting list that would like the allotment? I still hope that things will improve but feel guilty that I can't attend to it'.*

We have no one on the list therefore I told him to tend it as best he can for now.

## Decisions

Agenda Item 12.12) Annual Calendar of items 2018-19:

- Budget review Sept/Oct/ Nov;
- Precept agreement for forthcoming year in January 2019 (at the latest);
- Submission of concurrent functions request to SDDC in January 2019;
- Defibrillator servicing and checks;
- Mowing rota;
- Hedge trimming;
- footpath inspections;
- APM in April 2019;
- APCM in May 2019;

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### **109/18: Planning matters**

Applications

9/2018/0801 – Application to render and cedar boarding to the exterior of 1 The Maltings – it was RESOLVED by majority vote (6 Yes, 1 abstention) that Shardlow Parish Council have no objections as long as it fits within the conservation area restrictions.

### **110/18: Matters for decision/ discussion.**

1. Outcome of the beacon and Christmas tree lights meeting. – The lights need to be taken down from the beacon by 1<sup>st</sup> November by the Parish Council.
2. WW1 poppies – The Council have 10 WW1 poppies, it was RESOLVED unanimously to purchase 90 poppies. Cllr Clifton to order the poppies by 11 September 2018. DCC highways require a list of all lamp post numbers via a form. Sheena Butcher to provide information to Cllr Clifton.
3. Newsletter / card update – A volunteer is required to create the newsletter. It was RESOLVED by unanimous vote that Defib locations are to be placed on the noticeboard and website, Clerk to action.
4. Greenway update – to add to next month's agenda.
5. Website creation and operation – to add to next month's agenda. Once the payment has been received the company will start creating the website. Training will be offered for the Clerk plus other councillors.
6. Village Groups for website insertion – WI have agreed to have a link, all grant / funding information sent to the Parish Council will be added to the website for village groups information.
7. To revise Councils policies – to add to next month's agenda.
8. The Council are awaiting permission from SDDC to erect a new finger post at footpath 4 on Aston Lane – it was RESOLVED by unanimous vote that the clerk would chase with SDDC.
9. Application for funding of the playgroup – carry forward to next month's agenda
10. It was RESOLVED by unanimous vote to ask the SDDC tree advisor to inspect and advise on the cutting back of trees on the village green - clerk to action

11. It was RESOLVED by unanimous vote to ask the clerk to contact Cllr Stenner for the address details and to write to the resident to ask that the hedge is cut back affecting footpath 5&6. It was noted that Footpath's 1, 4,7,8,9,10 and 12 are in good condition. As previously stated the Greenway is overgrown and DCC have been contacted to cut this back.
12. The annual work calendar – Cllr Leggett will send out a template of a calander of duties by month to the Clerk. Cllrs will then send items to populate this for future reference.
13. Annual calendar of items for 2018-19 – see item 12
14. The letter to the Village Playgroup and School – it was RESOLVED unanimously that all letters must be reviewed and authorised by the Chairman / vice-chairman in his absence and cc the involved councillor prior to being sent out.

#### 111/18: Finance.

(a) The following accounts were approved for payment; by unanimous vote-

<i>Payee</i>	<i>Details</i>	<i>Amount</i>	<i>Cheque no.</i>
J Irons	Clerk's salary August	£ 705.54	101039
P Postans	Lengthsman's wage August	£ 142.00	101040
HMRC	Employees' NI & tax August	£ 15.38	101041
DCC	Clerk's pension August	£ 170.95	101042
ATD Audio Services	Fitting a defibrillator at the village hall	£279.60	101043
ATD Audio Services	Flood store electrical check	£78.00	101043
2commune Ltd	New website, hosting and annual licence	£1260.00	101044
Cllr Clifton	Data Card for Ipad	£10.00	101045

b) Income: None

c) Bank balance as at 31<sup>st</sup> July 2018 £3,531.99

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#### 112/18: Councillors' reports

Cllr Hawksworth provided a report as follows:

1. There was a considerable amount of money spent on removing invasive plant life from the kerb edge of the pavement on the incoming side of London Road. (May 2018). Now, on the pavement there are dandelions and other weeds growing in the pavement, surely it would have been prudent to treat the weeds as they are damaging the pavement, issue to be raised with SDDC and DCC Highways. It was RESOLVED by unanimous vote for the clerk to write to DCC Highways and SDDC.
2. After 3 years BT Groundforce have still not repaired the dangerous manhole cover, they have put a guard around. The clerk arranged for a site visit which was duly carried out within 2 days of the June meeting. BT Groundforce replaced a cover on the pavement west side of the entrance to Cheal Close (in the pavement) which was not reported as faulty. It was RESOLVED by unanimous vote that the clerk is to chase this with BT Groundforce.
3. I read the minutes of the Flood Liaison meeting and noticed that no one went from Shardlow Parish Council. I know we have a representative, if that person cannot make the meeting, they ought to arrange for a substitute to represent the Council. In the report it confirmed that the Village Dyke had been de-silted removing 100 tonnes and that pumps needed attention. Cllr Clifton added that 4 new pumps have been inserted.
4. A fire engine had to be called to an incident at Great Wilne. The crew only went to Church Wilne and arrived at the incident 20 minutes later. This is of concern that emergency vehicles are getting confused between the 2 Wilnes, which are neighboring but cannot be reached because the River Derwent bisects them.
5. Recently there was a burst water pipe outside 29/31 London Road. The traffic signals were placed with sensors which created problems with cars parking to use the Post Office, and as a consequence did not change for approaching cars until they were blocking the road. Can the situation be brought to the attention of Severn Trent so that this situation is not repeated. It was RESOLVED by unanimous vote that the clerk is to write to Severn Trent to be more vigilant on the placement of traffic lights.

6. In September I will shall be attending 2 meetings as the Council's representative, School Governors and Hanson's Quarry Liaison Meeting. I trust that you will grant me permission to attend on the Council's behalf. I wish to be transparent. It was RESOLVED by unanimous vote the Cllr Hawksworth is to attend the meetings.

Cllr Mitchell

1. Lady in Grey – verbiage growing on the pavement, it was RESOLVED by unanimous vote that the clerk is to report this to DCC for action.
2. The hedge on the Maltings is now overgrown and leaning over the pathway and making it difficult for people to use the bench. It was RESOLVED by unanimous vote that the clerk is to write to the resident asking them to cut back the hedge to enable people access to the bench. (Cc the draft copy to Cllr Mitchell)

**113/18: Agenda items for the next meeting:**

- Greenway update
- Website creation and operation
- Revise the Parish Councils policies
- Application for funding from the Playgroup
- Annual work calendar
- Signage on the Canal Bank
- To RESOLVE a regular payment of the data card for internet access for the Ipad to the Chairman
- Financial regulations update to include signing of original invoices at each Parish Council meeting
- Resident request for Flowerboxes in the villages
- To consider donation request letter from Community Transport (part of items for information in this meeting)

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**114/18: Items for information.**

What's On booklet

Shardlow Autumn Show – 2<sup>nd</sup> Sept

Letter from Community Transport – donation request

**Part 2 - EXEMPT ITEMS**

**115/18:** To move the following resolution under the Public Bodies (Admission to Meetings Act 1960): *'that in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw'*.

**116/18:** DALC have provided advice to the Chairman regarding the Clerks contract and Cllr Clifton is waiting response from DALC HR.

**117/18:** Personnel matters

It was RESOLVED by a majority vote of 6/7 of all Councillors of to accept the recommendation of the Extraordinary meeting Ext6/ 2018 Personal Matters (Cllr Bowles abstained as she was not at the Extraordinary meeting)  
Cllr Shearing to write to the Clerk.

**The Chairman thanked attendees for their presence and the meeting closed at 9.10pm.**

Chairman's signature \_\_\_\_\_