

SHARDLOW & GREAT WILNE PARISH COUNCIL

MINUTES of the ORDINARY PARISH COUNCIL MEETING held at 7.30pm on WEDNESDAY 21st March 2018 at Shardlow Village Hall.

Present: Cllrs Clifton (Chair), Hawksworth, Mitchell, Stenner, Shearing and Bowles.
In Attendance: 1 resident and J Irons (clerk).

Part 1 - NON-EXEMPT ITEMS

207/17: District & County Councillors' reports.

No district or county councillor was present and no report had been provided.

208/17: REPRESENTATIONS FROM THE PUBLIC. The resident raised the same matter as in the last meeting regarding an application he had submitted last June (9/2017/0562). The query concerns council's recent decision over the relocation of the bus stop. Members thanked the resident for his attendance and representation.

209/17: APOLOGIES FOR ABSENCE:

Cllr Leggett (unwell). Members approved the reason her absence.

210/17: Co-option of resident(s) to the council. None

211/17: POLICE REPORT. The clerk reported that 11 minor incidents had been logged on the police website for January. Details are available on the Police website at <https://www.police.uk/derbyshire/SS03/crime>

212/17: DECLARATIONS OF INTEREST: None

213/17: APPROVAL OF MINUTES: Minutes of the Parish Council Meeting held on 28th February 2018 were **agreed** (pp Cllr Stenner, seconded Cllr Hawksworth) after which they were signed by the chairman.

214/17: ACTIONS ARISING FROM PUBLIC PARTICIPATION:

Members have submitted an objection to the bus stop being moved further towards Glenn Way, which cannot be reversed. That said Highways will be the final arbiter. Clerk to inform the resident of council's decision.

215/17: CHAIRMAN'S REPORT:

The chairman welcomed Teresa Bowles to the council as he has not attended a meeting since she was co-opted in January. Both he and Cllr Leggett attended a recent DALC training session for councillors which he found most rewarding and recommended it to other members. He requires reimbursement for electricity costs at the beacon and will send the invoice to the clerk.

216/17: CLERK'S REPORT.

1. A tenant at Long Row allotments wishes to move her greenhouse from her home to the plot, the dimensions of which are 6ft x 8ft. Members **granted** it. One tenant vacated a plot recently but a new one is now in place.

2. The churchwarden replied to the clerk saying: '*our initial thoughts for Remembrance Sunday (Battle's Over) are as follows:*

6.45pm (not 11am) Short service at war memorial and Act of Remembrance

6.55pm Last Post

7.00pm Lighting of Beacon

7.05pm Bells ringing out for peace

7.15pm Refreshments

We are looking to involve a number of organisations in the ceremonies. I understand that the WI is making poppies for the occasion. As last year, we would also display the poppies on the railings.

The application 9/2018/0159 - THE FELLING OF TREES AT SAINT JAMES CHURCH LONDON ROAD is part of our plan to establish a wildlife churchyard and to plant native trees that encourage wildlife. The specific trees to be felled are shown in the planning application, but I would be delighted to discuss them in more detail with you. A site visit would probably be most efficient.

I look forward to attending the APM on 25th April'.

217/17: PLANNING MATTERS:

Applications

9/2018/0066 - THE ERECTION OF TWO STOREY FRONT AND SIDE EXTENSIONS AND AN ATTACHED SINGLE GARAGE AT 14 GLENN WAY (amended plan). **Resolved:** no objection.

9/2017/1298 - SUBDIVISION OF EXISTING DWELLING TO CREATE TWO SEPERATE DWELLINGS AT LAND 27 THE WHARF – resubmission. Although a request to the planning committee was submitted a site visit has not been held.

9/2018/0159 - THE FELLING OF TREES AT SAINT JAMES CHURCH LONDON ROAD. Extension of time limit for comments not granted.

9/2018/0139 - THE FELLING OF 2NO. SILVER BIRCH TREES COVERED BY SOUTH DERBYSHIRE DISTRICT COUNCIL TREE PRESERVATION ORDER NUMBER 430 AT 11 Long Row. Extension of time limit for comments granted. **Resolved:** no objection.

9/2018/0296 - THE POLLARDING OF A HORSE CHESTNUT TREE COVERED BY SOUTH DERBYSHIRE DISTRICT COUNCIL TREE PRESERVATION ORDER NUMBER 7 AT 46 THE WHARF. **Resolved:** no objection.

218/17: MATTERS FOR DECISION or DISCUSSION.

1. Outcome of the beacon and Christmas tree lights meeting. Not held although this to be discussed at the APM with the churchwarden (see minute 216/17 above).
2. Outcome of the meeting regarding WW1 commemoration next year. As above; Cllr Bowles added that the village hall may hold a tea/ concert event on the day.
3. Newsletter items and distribution. **Resolved:** Cllr Shearing will arrange a format for the letter while Cllr Hawksworth will ask a resident if she wishes to produce it.
4. Outcome of site visit regarding tree planting on the Greenway. Not held but CCllr Atkin is aware and has reminded DCC.
5. Reply from the PCC over a presentation; the PCC will attend the Heritage Centre's AGM on 25th March.
6. Website review. **Resolved:** clerk to ask the new web developer to initially create a mock site for perusal by members.
7. The village hall committee decided it wishes to install a defibrillator at the village hall. **Resolved:** clerk to inform the committee that it will fund the device and clerk to send details/ sales information of these to members. Clerk to ask the BHF whether any part-funding is available.
8. Suggestions for projects suitable for the Safer Neighbourhood development grant scheme. None at present.
9. C&RT reply over a meeting to discuss its project scheme: no reply despite clerk reminding them. Clerk to ask again although it probably awaits lighter nights for such a visit.
10. Provision of summer activities. **Resolved:** not to be pursued.
11. Suggestions for projects suitable for the Community Partnership scheme. Clerk to ask Ian Hey at district council whether it will part-fund the new defibrillator.
12. Waste bin request on footpath at Glenn Way. **Resolved:** decided in the last meeting - to install it at the turning circle near to the notice board.
13. New finger posts on footpath 5 leading to Aston Lane. **Resolved:** clerk to ask the lengthsman to clarify whether new posts are needed half-way along and at the Aston Lane end of the path.
14. Shardlow Parochial Charity. Cllr Mitchell explained she has rectified an address error and now has the required information; the account stands at c£900 in credit.
15. To finalise the bank mandate. **Resolved:** Chairman and clerk duly signed the form, clerk to submit to the bank.
16. Update on the GENERAL DATA PROTECTION REGULATIONS: none at present. The chairman raised the issue of storage of data which is part of the GDPR and will be discussed in future meetings.
17. Standing Orders. The chairman decreed that these orders should be sent to new members on appointment.

18. APM format. Cllr Hawksworth thought the meeting should start at an earlier time; clerk confirmed he will advertise it to begin at 6.30pm.

219/17: FINANCE

a) The following accounts were approved for payment;-

<i>Payee</i>	<i>Details</i>	<i>Amount</i>	<i>Cheque no.</i>
J Irons	Clerk's salary March	£ 698.50	101005
J Irons	Clerk's expenses 4 th qtr 2017	£ 112.66	101005
J Irons	Clerk's expenses 1 st qtr 2018	£ 89.81	101005
P Postans	Lengthsman's wage March	£ 116.60	101006
DCC	Clerk's pension March	£ 170.95	101007
HMRC	Employees' NI & tax March	£ 44.48	101008
Shardlow church	£100 – upkeep of churchyard	£ 100.00	101009
Shardlow church	Christmas lights electricity	£ 18.00	101009

b) Income - none

c) Bank balance as at 28th February 2018

£ 29545.21

220/17: COUNCILLORS' REPORTS

- Unfortunately Cllr Shearing could not attend the recent race track liaison meeting due to other commitments.
- Cllr Mitchell deemed an allotment inspection is necessary soon; members agreed it should be conducted in May.
- Cllr Hawksworth announced that the next Hanson and Tarmac Quarry Liaison meetings are upcoming in April. After a term as acting head-teacher Kylie Tarbor has been appointed head teacher at the school. Cllr Hawksworth noted that a Derbyshire Mineral Plans presentation will be held at Barrow on 5th April at 11.30am. She suggested the clerk wish DCllr Watson a speedy and safe recovery from his recent health issue.
- Cllr Bowles thought that the flood leaflets ought to be distributed to residents now and not be dependent on the creation of a newsletter, to which the chairman agreed. She also considered that a map of existing footpaths in the village could be inserted in the letter.

221/17: AGENDA ITEMS FOR THE NEXT MEETING

- Newsletter/ card update;
- Outcome of the Greenway inspection (if held);
- Website template (if created);
- Defibrillator provision;
- Suggestions for projects suitable for the Safer Neighbourhood scheme;
- C&RT reply over a meeting to discuss its project scheme (if any);
- Reply from SDDC over funding of the defibrillator from the Community Partnership Scheme;
- New finger posts on footpath 5;
- Update on the GENERAL DATA PROTECTION REGULATIONS (if any) and including storage of information by the clerk;
- Invoice from Cllr Clifton for beacon lights;
- Clerk appraisal & salary review; and lengthman's wage review.

222/17: ITEMS FOR INFORMATION. 2 items were circulated by the clerk.

223/17: FORTHCOMING MEETINGS: Parish Council: 25th April (APM & Ordinary at 6.30pm) 2018 at 6.30pm

Meetings in 2018: 23rd May (APCM), 27th June, 25th July.

Part 1 of the meeting closed at 9.12pm.

Part 2 - EXEMPT ITEM

224/17: To move the following resolution under the Public Bodies (Admission to Meetings Act 1960): *'that in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw'*.

225/17: Letter from a former member. **Resolved:** held over to the next meeting.

226/17: Clerk appraisal & salary review; and lengthman's wage review. **Resolved:** lengthman's wage to increase by 5% from 1st April assuming she agrees to this. Clerk's reviews to be held over to the next meeting.

The Chairman thanked members for their attendance and closed the meeting at 9.35pm.

Chairman's signature_____

Date_____