

SHARDLOW AND GREAT WILNE PARISH COUNCIL

Locum Clerk; Mrs Alison Hicklin, Field House Farm, Snelsmoor Lane, Chellaston,
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MINUTES OF THE EXTRAORDINARY PARISH COUNCIL MEETING HELD ON WEDNESDAY 15TH AUGUST 2018 AT THE VILLAGE HALL SHARDLOW

Present:

Cllr Martyn Clifton (Chairman), Cllr Shearing (Vice Chairman), Cllr Hawkswoth, Cllr Stenner,
Cllr Leggett, Cllr Mitchell,

Public Participation

Members of the Public- 0
District & County Councillors-0

Member's representations on pecuniary matters

None

PART 1 – NON EXEMPT ITEMS

Ext 01/2018 Apologies for absence

Cllr Bowles

Ext 02/2018 Co-Option of a new Member

No recommendations

Ext 03/2018 Declaration of Members Interests

None

EXT 04/2018 Approval of the minutes from 2 previous meetings

The following minutes were discussed and reviewed with the following amendments to be made

1) Meeting held on 21st June 2018

Exempt Items Item 64/18 Resolved; wording amended to read

- a) The Clerk will supply copies of his contract for the Parish Councils HR panel to check.
- b) It was resolved by a vote of 4 Councillors in favour and Cllr Hawkswoth abstaining that in future ALL correspondence sent to and from the Clerk be copied to the Chairman.

Exempt Items Item 65/18

It was resolved that the Clerk would be invited to a Formal Meeting to discuss the Web Site.

Discussions took place over the working of Item 69/18 -10 & 11 it was resolved to leave them as they were.

2) **Meeting Held on 25th July 2018**

Cllr Stenner had been present at the meeting.

86/18 Matters for discussion item 14

Should have read

- a) It was resolved that the draft agenda be sent to the Chairman and approved by the Chairman prior to publication and circulation.
- b) It was resolved that the draft minutes from the meetings be sent to the Chairman for clarification before circulation for approval at the following meeting.
- c) It was resolved that the Clerk would look into Cloud Storage for the Parish Council records.

Exempt Items

98/18 Personnel Matters

Should have read;

It was resolved with a majority vote with 1 Cllr abstaining.

Cllr Mitchell requested that Item 86/85 -12 be amended to state that, Cllr Mitchell will check The Greenway only & Cllr Leggett will check Footpath 10 & 12

The above amendments will be added to the minutes of the meetings and signed and approved at the August 22nd Parish Council Meeting.

EXT 5/2015 Recording of the Minutes at Monthly Meetings

- 1) After discussions it was resolved that in future any votes for motions will be recorded in the following manor; Votes for, Votes against and Abstentions.
- 2) It was resolved that the minutes of all future meetings are to be circulated in draft form, subject to the prior approval of the Chairman, to all councillors as soon as the ever possible but within a maximum of 7 days from the date of the meeting.

EXT 6/2018 Setting Out of the Agenda

- 1) It was resolved that all Agenda items have to be Clarified by the Clerk.
- 2) It was resolved that all items discussed in the exempt section of the meeting have to be minuted.
- 3) It was resolved that in future all relevant correspondence is to be circulated to all Councillors and a list of all relevant correspondence to be circulated to Councillors with the Agenda.
- 4) It was resolved that all correspondence between Councillors and between Councillors and the Clerk be copied to all Councillors so everyone is kept informed.

Part 2 Exempt Items

Ext6/2018 Personal Matters

The Chairman explained to the meeting that he had taken advice from DALC and spoken to an HR Consultant regarding issues being experienced between the Councillors and the Clerk.

After discussion it was decided to Invite the Clerk to an informal meeting with a sub-committee of the Parish Council comprising of Vice Chairman Cllr Shearing and two other Councillors to allow the Clerk to discuss his grievance, this will be on a date to suit the Clerk. Cllr Shearing will organise this and liaise with Councillors regarding a date. The Chairman will not be present at this meeting. On the same night directly after the first meeting a formal meeting will then be held with the Clerk present to discuss the Parish Councils grievance with the Clerk. The Chairman will attend this meeting. This suggestion will be ratified at the next Parish Council meeting on 22nd August 2018.

The Chairman thank everyone for attending and closed the meeting at 21.39

The Next meeting will be held on 22nd August 2018

Signed:
Chairman/Vice Chairman